



For Official Use Only: rev 9/19

Follow Up Call _____ Date _____ (1 Week Prior)

Final Guest Amount _____ Staff _____

Birthday Party Request Form

FALL/WINTER

Please provide us with the following information and a Staff Member will contact you to confirm party date & time.

Today's Date: _____

1st Requested Party Date: _____ 2nd Requested Party Date: _____

Birthday Child's Name: _____ Age: _____

Party Type:	Circle Member	Participant	Saturday:	Sunday:	Max Participants:
Child Watch	\$180	\$294	3:00-5:00 pm	3:00-5:00 pm	15 Children
Gymnastics	\$180	\$294	3:00-5:00 pm	3:00-5:00 pm	15 Children
Teen Center	\$180	\$294	Friday's only	7:30 to 9:30 pm	20 Teens

How many guests are expected? _____

Any special requests/comments/modifications (please list below):

Parent/Guardian/Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____ Email: _____

Do we have Credit Card # on file? Yes No

Party must be paid for in full when date is confirmed. Credit Card/ Check /Cash

Cancellation Policy: 30 days prior to the party you will receive a full refund. After 30 days NO refund will be given.

- All party participants and party related food, drink, decorations etc. must be cleaned up at the end time listed. **No confetti, balloons, glitter, piñatas, lit candles or items taped to the walls, no alcoholic beverages.**
- **Minimum age for gymnastics birthday parties is five years old.**
- **Minimum age for Child watch parties is three years old**
- Any guest under the age of 12 must be accompanied by an adult at all times.
- The YMCA is a busy place. We ask that you comply with the set times of your party.
- Party set up is allowed 30 min. prior to the start of the party.
- Parent/Guardian/Contact person **MUST** go to the Welcome Center Desk to check in upon arrival.
- All adults staying for the party must sign in at the Welcome Center and provide photo ID

I, the undersigned have read the foregoing application, the regulations and agree to their standards and requirements. I understand that the YMCA will not be held responsible for any accident of injury occurring to any member of the group while using the facilities.

Signature: _____

Name Printed: _____ Date: _____