



## The Ocean Community YMCA Policy and Procedure Manual

<b>Date Issued:</b> <b>11/18/2014</b>	<b>Date Revised:</b> <b>11/1/16</b>	<input type="checkbox"/> <b>Policy</b>
<b>Issuing Authority:</b> <b>Senior Management</b>	<b>By</b> <b>Vice President of</b> <b>Operations</b>	<input checked="" type="checkbox"/> <b>Procedure</b>

### **Inclement Weather Closing & Cancellation Procedure**

The YMCA reserves the right to cancel classes or close its facilities if it feels that remaining open will jeopardize the safety of staff, members and participants. In the event of inclement weather the following guidelines will be used.

Branches will follow their local school districts:

**ARCADIA – *Charlho School District***

**MYSTIC – *Stonington School District***

**WESTERLY-PAWCATUCK – *Westerly School District***

- If schools are closed or dismissed early due to weather conditions:
  - All YMCA classes scheduled to begin prior to 3:00 pm will be cancelled.
  - A decision to cancel afternoon and evening classes will be made by 1:00 pm. All branches of the Association will be consistent.
  - Any program held at school facilities will be cancelled.
- If schools have a delayed opening due to weather conditions:
  - YMCA before school care is cancelled.
  - All YMCA classes scheduled to begin prior to 10:00 am will be cancelled. Regular class schedules will resume at 10:00 am unless otherwise noted.
- If weather conditions deteriorate while a program is in session, the YMCA may elect to dismiss participants early after consulting with Senior Management.

- If weather conditions warrant, the YMCA may close one or more of its branches at any time.
- During weekends days , the Vice President of Operations and/or CEO will make a decision to delay opening, close early or close one or more branches.
- The YMCA will utilize our website, constant contact email, current social media platforms, phone messaging systems and RI/CT broadcasting systems to communicate all delays and closings. Staff will be contacted by phone and/or email.